

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mr. John A. Larkin, President
Mrs. Lynn T. Sakmann, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Kurt Althouse, Esq.
Jana R. Barnett, Esq.
Mrs. Michelle M. Davis
Mr. Randall E. Hinsey, Jr.
Mrs. Joanne E. McCreedy
Mr. Gregory L. Portner

Non Members

Mrs. Corinne D. Mason, Board Secretary
Dr. Pamela R. Pulkowski, Assistant Superintendent

Ex Officio Member

Mr. David H. Robbins, Acting Superintendent

SCHOOL BOARD MEETING

Monday, April 27, 2009 – 7:00 P.M.

Community Board Room

OPENING

- I. Call to Order – Mr. John A. Larkin, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Announcement of Recording by the Public
- IV. Roll Call by Secretary
- V. Welcome to Visitors

ANNOUNCEMENT OF MEETINGS

- May 11, 2009 – Personnel/Policy Committee – 5:00 p.m.
- May 11, 2009 – Finance/Facilities Committee – Following Personnel/Policy Meeting
- May 26, 2009 – Curriculum/Technology Committee – 5:00 p.m.
- May 26, 2009 – School Board Meeting – 7:00 p.m.

All listed meetings will be held in the Community Board Room at the Jr./Sr. High School.

PRESENTATION

PUBLIC COMMENT ON AGENDA ITEMS/AUDIENCE RECOGNITION

**April 27, 2009 Board Meeting
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MINUTES & CORRESPONDENCE

- I. Approve Board Meeting Minutes –
 - March 23, 2009 Board Meeting

BOARD MOTION

Move that the Board of School Directors approve the board meeting minutes as noted.

COMMITTEE REPORTS AND PROPOSED ACTION ITEMS

Finance/Facilities

- I. Approve Financial Reports – March 2009 that are included in the official minute book and provided to Board members.
- II. Approve payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund, and Capital Reserve Fund.
- III. Approve Joint Purchasing Bids for classroom supplies as follows:

The Art Store Inc	\$1,460.82
Cascade School	236.54
Commercial Art Supply	.89
ETA Cuisenaire	52.20
Hammond & Stephens	8.95
Kurtz Bros	7,155.15
Nat'l Art & School	86.56
Office Basics	3,083.34
Phillips Supply	292.30
Pyramid School Prod	2,729.24
Quill Corp	653.12
School Specialty	668.45
Standard Stationery	<u>1,081.47</u>

Total \$17,509.03

- IV. Approve David M. Maines Associates, Inc. to do roof replacement at the Wyomissing Hills Elementary Center and the Junior/Senior High School as per bid totaling \$988,972.
- V. Appoint Corinne D. Mason as the representative for the Wyomissing Area School District to serve on the tax collection committee for Berks County as per Act 32 of 2008.
- VI. Adoption of Proposed Final General Fund Budget for 2009-2010.
The Proposed Final General Fund Budget for the following expenditures is recommended for approval:

1000 Instruction	\$15,084,596
2000 Supporting Services	9,389,273

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3000 Operation of Non-Instructional Services	212,522
4000 Facilities, Acquisition & Construction	-0-
5000 Financing Uses	4,774,809
TOTAL GENERAL BUDGET EXPENSES	\$29,461,200

and that the Board re-enact the following local taxes for the 2009-2010 school year:

1. Real Estate Tax ?????? Mills
2. Local Services Tax (to a maximum of) \$10.00
 - Wyomissing Borough \$5.00
 - West Reading Borough \$5.00
3. Earned Income Tax... 1.0%
4. Business Privilege Tax (to a maximum of) 1.5 Mills
5. Per Capita Tax, Act 679 Capita Tax, Act 679..... \$5.00
6. Per Capita Tax, Act 511 (to a maximum of) \$10.00
 - Wyomissing Borough \$5.00
 - West Reading Borough \$5.00
7. Real Estate Transfer Tax (to a maximum of) 1.0%
 - Wyomissing Borough5%
 - West Reading Borough5%

The budget includes all staff positions and salaries, and requires a ??? mill tax increase. The budget does not include any of the Federal stimulus money.

- VII. Authorize placement of order for computers for the 2009-10 fiscal year prior to the close of the 2008-09 fiscal year.

Background Information: These computers are a part of the 2009-10 budget. The request is being made so the Technology Department can receive the computers around the time school closes and be able to have them converted and set up for the teacher trainings to be held over the summer months.

BOARD MOTION

Move that the Board of School Directors approve the Finance/Facilities items as noted.

Curriculum/Technology – No agenda items.

Personnel/Policy

- I. Approve Administrative Resignation – **Jamie Whye**, West Reading Elementary Center Principal, date to be determined by mutual agreement.

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- II. Ratify After-School Support Program Instructors at West Reading Elementary Center - The following instructors provided after-school instruction in reading or math, for an amount not to exceed a combined total of 40 hours, effective February 17, 2009 through March 12, 2009, at \$31.50/hr. Any PA Certified teacher may serve as an after-school program instructor at \$31.50/hr.
- a. **Bridgette Rothermel** - 5th and 6th grade reading
 - b. **Jill Kuhn** - 5th and 6th grade math

- III. Approve New Professional Position - Autistic Support Teacher at the JSHS, effective for the 2009-10 school year.

Background Information: This position is required due to the need to open a new classroom to accommodate the students that are changing grade levels from elementary to secondary.

- IV. Approve/Ratify FMLA Leaves:

Approve FMLA/Child Rearing Leave - **Jody Maryniak**, Speech and Language Pathologist, a family and medical leave of absence and child rearing leave, effective on or about September 14, 2009, returning for the 2010-11 school year.

Ratify FMLA Leave - **Meghan Haas**, Athletic Trainer, a family and medical leave of absence, effective April 2, 2009 for approximately 6 to 8 weeks.

- V. Approve/Ratify Unpaid Leave Requests:

- a. **Mary Thacker**, Full-time Special Education Instructional Aide at JSHS, unpaid leave May 11-13, 2009.
- b. **Linda Long**, Part-time Teacher's Instructional Aide at WHEC, unpaid leave April 30, 2009 and May 1, 4, and 5, 2009.
- c. **Jennifer Noll**, Full-Time Receptionist/Monitor at WHEC, unpaid leave April 14-16, 2009.
- d. **Tetiana Sklepkovych**, Part-time Library Aide at WREC, unpaid leave March 16-18, 2009.

- VI. Approve Contracted Substitute Athletic Trainer Coverage, effective April 2, 2009 for approximately 6 to 8 weeks, for an amount not to exceed 65 hours, \$45/hr.

Background Information: Contract from Comprehensive Athletic Treatment Center for the duration of an FMLA Leave.

- VII. Approve Supplemental Activity Advisor Position -National Junior Honor Society/National Honor Society Advisor, 21.5 base points, \$1,795, effective at the beginning of the 2009-10 school year.

- VIII. Approve Supplemental Activity Advisor Position Guide - National Junior Honor Society/National Honor Society Advisor.

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- IX. Approve Part-time Energy Educator/Manager for 2009-10 - **Chris Nugent**, at an annual stipend of \$21,013 for the 2009-10 fiscal year.

Background Information: The stipend is the result of energy saving measures guaranteed by Energy Education. The actual revenue from the stipend is the savings realized by implementing Energy Educator's energy savings measures. If the savings fall short of \$21,013 Energy Educator pays the District the difference as per the contract.

- X. Approve additions to the District Volunteer list.
- XI. Approve additions/deletions to the District Substitute list.
- XII. Approve Second Reading/Adoption of the following revised policies/procedures:
- 324 Personnel Files (K. Garman); 324-AR
 - 335 FMLA (K. Garman); 335-AR, 335-AR-2
 - 424 Personnel Files (K. Garman); 424-AR; 424-AR-1
 - 435 FMLA (K. Garman); 435-AR, 435-AR-2
 - 524 Personnel Files (K. Garman); 524-AR
 - 535 FMLA (K. Garman); 535-AR, 535-AR-2
- XIII. Approve First Reading of the following revised policy:
- 108 Adoption of Textbooks

BOARD MOTION

Move that the Board of School Directors approve the Personnel/Policy items as noted.

SUPERINTENDENT'S REPORT

- I. Approve 2008-09 School Calendar Adjustment.

Background Information: School was closed on January 28 and March 2, 2009, and the calendar will be adjusted to indicate the last student day as June 9 and the last .5 teacher inservice day for 08-09 as June 10, 2009.

BOARD MOTION

Move that the Board of School Directors approve the Superintendent's Report item as noted.

ADMINISTRATIVE REPORTS

- I. Treasurer's Report (Informational)

OLD BUSINESS

NEW BUSINESS

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PUBLIC COMMENT

- Recognition of Visitors
*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

ADJOURNMENT

EXECUTIVE SESSION (IF NEEDED)